

BAY PORT HIGH SCHOOL
Co-Curricular Code of Conduct

Bay Port High School sponsors co-curricular activities to provide students with personal growth and skill development opportunities with emphasis on self-discipline, teamwork and creativity. Although co-curricular programming is intended to be a fun and valuable part of the total educational experience, participation is a privilege, not a right. As such, all participants must abide by all rules and responsibilities at all times (24 hours a day/365 days per year) in order to continue participating in co-curricular activities. It is the aim of this code to provide effective discipline that is fair, predictable, consistently enforced and appropriate to the offense. Consequences are stated so students and their parents/guardians understand that an impartial system is in place in the event that a code infraction occurs.

DEFINITION OF CO-CURRICULAR ACTIVITIES

Group 1—WIAA
WIAA Sports (21)

Group 2—CLUB
Bowling
Cheerleading
Dance
Lacrosse

Group 3— Performance

Academic Decathlon	Mock Trial
Academic Team Competition	One Act Play
DECA	Skills USA
Destination Imagination	Spring Musical
Fall Play	
FFA	
Forensics	

PRE-SEASON MEETING

1. A parent/guardian of a student who plans to participate in athletics (Group 1 & 2) is strongly encouraged to also attend a pre-season Code of Conduct meeting before the student participates.
2. Students are responsible for understanding the Code of Conduct. If you are unsure of any code content, please ask for clarification from your coach and/or an administrator.
3. Each advisor of a Group 3 activity; is required to set a meeting time for parents and students where the Code of Conduct will be reviewed and discussed.
4. Additional expectations and team standards determined by each co-curricular coach or advisor shall also be written and distributed to each student before the start of the co-curricular activity.
5. The signed Code of Conduct forms shall be kept on file in the Activities Office.

ATTENDANCE

A student is eligible for practice and competition if he/she is maintained on the attendance system as an enrolled **full-time** student in either grade 9, 10, 11, and 12 at Bay Port High School. A student is eligible for practice and competition on a daily basis only if the student has been in attendance for the **full day**:

Exceptions include, but not limited to: family emergencies, funeral, prearranged professional appointments, and release for school sponsored activities.

Ongoing and/or erratic school attendance problems may warrant suspension from practice and/or competitions and will be imposed at the discretion of the Bay Port High School administration.

ACADEMICS

A student must:

1. Meet all Bay Port High School academic requirements defining a full time student,
2. Receive no more than one **(1)** failing grade (including incompletes), **and**
3. Earn a minimum GPA of **1.5** in the most recent grade report period. A student whose grade point average falls below a **1.5** GPA in the most recently completed quarter is academically ineligible to participate in co-curricular activities.

A student who becomes academically ineligible may regain eligibility on the 16th scheduled school day by meeting the stated standards of academic eligibility outlined above and throughout this code.

FALL term ineligible students may regain their eligibility after 21 consecutive calendar days beginning with the date of the earliest allowed competition date in the sport have expired.

A student may regain their eligibility before the **16th** scheduled school day when an **incomplete grade** or **F grade** is replaced with a satisfactory passing grade.

Successful completion of an approved alternative course may be used to remove any grade for a reporting period, however, regardless of the grade point of the grade received in the alternative course, only one grade point higher will be used in the re-calculation of the students new GPA. Ex: F to a D -- D to a C. In addition, core course grades can only be exchanged with core course pre-approved alternative courses, while elective courses may be exchanged with any pre-approved elective course.

NOTE: A student with a disability who is enrolled in any state-approved special education programs and who received modified grading for such courses may be eligible if he/she is making satisfactory progress in his/her total school program as indicated by his/her IEP.

BEHAVIORIAL EXPECTATIONS

TOBACCO, ALCOHOL AND ILLEGAL DRUGS

The illicit buying, selling, consuming or abusing of prescription or non-prescription drugs, tobacco, alcoholic beverages, and/or the possession of drug paraphernalia, synthetic drugs or look alike drug paraphernalia is illegal and in conflict with the high ideals, principles and standards of the Howard-Suamico School District. Bay Port High School has a **zero (0)** tolerance policy regarding the illicit use of drugs, alcohol and tobacco. A student will be suspended from active competition for acts which include, but are not limited to, the above named unlawful activities.

MERE PRESENCE POLICY

Examples of appropriate and inappropriate gatherings are:

1. A student is prohibited from being present in taverns/bars or being in attendance at parties where drinking of alcoholic beverages or use of illegal drugs is occurring.
2. This rule is **not** meant to prohibit one's presence in an establishment whose primary and/or main focus is other than for the sole purpose of serving alcoholic beverages – e.g. bowling alleys, restaurants, golf courses, concerts, etc., or in an establishment when accompanied by a parent or guardian, or at events such as weddings, reunions, anniversaries or other ceremonial functions where alcohol is served. Within these guidelines, however, students may

not consume alcohol or be in possession of alcoholic beverages--even if they may have parental permission. **Parental permission does not override the provisions of this code.**

3. Students are expected to leave any location as promptly and as safely as possible, where the illegal use of alcohol and/or drugs is present.
4. Students should avoid placing themselves in situations where their guilt or innocence, regarding the code of conduct, may be questioned.

DISRUPTIVE OR DETRIMENTAL CONDUCT

A student acting in a manner considered disruptive of the educational process, or the decorum of the school, or encouraging others to do so, may be disciplined. The length of the disciplinary suspension will be determined at the discretion of the Bay Port High School administration based on the level of offense.

A student who is suspended or expelled from school will not be allowed to participate in any co-curricular practices, contests, functions, etc. while the suspension or expulsion is in effect. This includes Saturday competition, e.g., when a student is suspended Friday through Monday.

HAZING, HARASSMENT OR DISCRIMINATION

It is the policy of Bay Port High School to comply with all Howard-Suamico School District policies and federal and state statutes involving acts of hazing, harassment and discrimination. A student will be suspended from co-curricular activities for any acts of hazing, harassment and discrimination. The length of the disciplinary suspension will be determined at the discretion of the Bay Port High School administration based on the level of offense.

SPORTSMANSHIP CONDUCT VIOLATIONS

The pursuit of good sportsmanship is a priority of Bay Port High School. The essential elements of character and ethics in sports or contests are embodied in the concept of sportsmanship and its principles: integrity, fairness, respect, modesty and good citizenship. With them, the spirit of competition thrives, fueled by healthy rivalry, courteous relations and graceful acceptance of the results. Coaches, advisors, administrators, athletes, cheerleaders, competitors, parents and fans are expected to display good sportsmanship at all regular season and tournament contests. **ANY** person may be suspended from participation or attendance in co-curricular activities for acts of poor sportsmanship. The length of the disciplinary suspension will be imposed at the discretion of the Bay Port High School administration based on the level of offense.

FULFILLING CODE VIOLATIONS

During the season in which the participant is fulfilling his/her suspension, he/she is expected to continue to actively participated in all team activities and/or fulfill all team related requirements for the remainder of the current season. If the student does not remain in good standing as an active and participating member of the team, the coach/advisor will cut the student from the team and as a result the student will be required to complete his/her suspension, in its entirety, the next full season in which he/she participates. If assigned to a rehabilitation program that does not allow the participant to practice, this will be recognized as an excused absence.

If a participant cannot fulfill his/her full suspension during the current season of participation, the suspension will then carry forward and he/she will complete his/hers suspension during the next season of competition.

If the violation occurs during a time that the student is not involved in an activity, the student will be suspended from competition in the next season that he/she participates. However, a student cannot come out for a sport after a season has begun in order to fulfill a suspension and the student must complete the season in its entirety to fulfill his/her suspension.

Suspensions must be served within the group in which the violation occurs or in a group of a higher level than that in which the suspension occurred. Suspensions must be served during the next season of competition.

Suspensions that occur during a students' "off season" will be enforced at the level that the student last participated in or in the group that the student will participate in his/hers next season of competition but not at a level lower than his/her last season of competition.

If a student is participating in more than one co-curricular at a time in categories 1, 2, and 3, the full consequences will apply to each activity in all categories he/she are currently involved. Consequences for category 1-athletics will apply immediately if in season, if out of season he/she will apply upon the start of the next sports season. Consequences for categories 2 and 3 are for only those that students are currently participating in.

APPEALS PROCESS

Violations may be reported to the administration, coach, teacher and/or advisor. The administration will then investigate the alleged violation. When a decision has been reached, the parent/guardian and the student will be informed. When the student has been informed by the administration of a decision to suspend, he/she may take the decision to the Board of Appeals. The student remains on suspension during the appeals period. The appeal must be in writing and must include the rationale for the appeal. The appeal must be submitted to the Bay Port High School principal within 30 days of the notification. The Board of Appeals will be comprised of one coach/advisor, one student, one non-coaching faculty member and one administrator.

The Board of Appeals will hear the participant's appeal and the reasoning for the original decision as presented by an administrator. The Board of Appeals will make the final decision on the suspension based on the evidence presented to them at the hearing.

The School District shall not discriminate in standards or rules of behavior or disciplinary measures, including suspension and expulsions, on the basis of sex, status, sexual orientation, or physical, mental, emotional or learning disability or impairment.

GROUP 1 & 2 -WIAA & CLUB ACTIVITIES

- A Group 1 or 2 suspensions will begin immediately upon the completion of the investigation of the violation.
- All consequences are cumulative regardless of the type of violation. See Fulfilling Code Violations
- A student with a code violation will not be allowed to participate on any dance court for one calendar year from when the violation occurs.

- All consequences listed are minimum consequences, the Bay Port High School administration has the right to increase a student’s suspension based on but not limited to severity of the violation.
- **Any student-athlete suspended for a co-curricular violation is not eligible for any all-conference recognition in the sport where the suspension is initiated.**

VIOLATIONS - GROUP 1 & 2

Tobacco/E-Cigarette Use/ Possession/ Purchase/ Distribution		Alcohol Use/ Possession/Purchase/ Distribution	
1 st Offense	Level 1	1 st Offense	Level 2*
2 nd Offense	Level 1	2 nd Offense	Level 3*
3 rd Offense	Level 2	3 rd Offense	Level 4
Illegal Use/ Possession/Purchase/ Transfer/Distribution of a Controlled Substance and/or Illegal Drugs <i>May include but are not limited to: illicit use of prescription drugs, look alike drugs, marijuana, anabolic steroids, performance enhancement drugs, cocaine, and drug paraphernalia.</i> Note: A list of banned substances is provided on the WIAA website www.wiaawi.org and this information is also available in the activities office.		Disruption/Detrimental and/or Discriminative Conduct *Penalties may be by increased based upon the severity of the violation. <i>May include but are not limited to: school suspensions, criminal offense, vandalism, violence-threats of violence, hazing, harassment, disrespectful/defiant attitude, acts of aggression, willful damage to property, cheating-plagiarizing, inappropriate internet activity.</i>	
1 st Offense	Level 2*	1 st Offense	Level 1
2 nd Offense	Level 3*	2 nd Offense	Level 2
3 rd Offense	Level 4	3 rd Offense	Level 3
Hosting/Organizing a Party where drugs and/or alcohol are knowingly present		Hosting/Organizing a Party where drugs and/or alcohol are unknowingly present	
1 st Offense	Level 2	1 st Offense	Warning
2 nd Offense	Level 3	2 nd Offense	Level 1
3 rd Offense	Level 4	3 rd Offense	Level 1
Attendance at a Party where drugs and/or alcohol are present – departure		Attendance at a Party where drugs and/or alcohol are present – no departure	
1 st Offense	Warning	1 st Offense	Level 1
2 nd Offense	Warning	2 nd Offense	Level 2
3 rd Offense	Level 1	3 rd Offense	Level 3
Sportsmanship-conduct contrary to the ideals, principles and standards of the HSSD, FRCC and/or the WIAA *Penalties may be increased based upon the severity of the violation. <i>May include but are not limited to: Misconduct, verbal abuse of officials-opponents</i>		* Students who violate the code in the categories of Alcohol or Illegal Drugs/Controlled Substances have the opportunity to reduce their suspension by 25% (for their first and second violation only)if they agree to a drug assessment and random drug testing for one calendar year (at students expense).	

1 st Offense	Warning		
2 nd Offense	Level 1		
3 rd Offense	Level 1		

CONSEQUENCES - GROUP 1 & 2

LEVEL 1	Suspension from participation in 10% of contests scheduled
LEVEL 2	Suspension from participation in 50% of contests scheduled
LEVEL 3	Suspension from participation in 75% of contests scheduled
LEVEL 4	Suspension from participation for one (1) calendar year

NOTE: On all 4th offenses, students are banned from all co-curricular activities at Bay Port High School.

GROUP 3 PERFORMANCE BASED ACTIVITIES

- All consequences are cumulative regardless of the type of violation. See Fulfilling Code Violations.
- A student with a code violation will not be allowed to participate on any dance court for one calendar year from when the violation occurs.
- All consequences listed are minimum consequences. The Bay Port High School administration has the right to increase a student’s suspension based on but not limited to severity of the violation.

VIOLATIONS - GROUP 3

Tobacco/E-Cigarette Use/ Possession/ Purchase/ Distribution		Alcohol Use/ Possession/Purchase/ Distribution	
1 st Offense	Level 1	1 st Offense	Level 2
2 nd Offense	Level 3	2 nd Offense	Level 3
3 rd Offense	Level 4	3 rd Offense	Level 4
Illegal Use/ Possession/Purchase/ Transfer/Distribution of a Controlled Substance and/or Illegal Drugs <i>May include but are not limited to: illicit prescription drugs, look alike drugs, marijuana, anabolic steroids, performance enhancement drugs, cocaine, and drug paraphernalia.</i> Note: A list of banned substances is provided on the WIAA website www.wiaawi.org and this information is also available in the activities office.		Disruption/Detrimental and/or Discriminative Conduct <i>*Penalties may be by increased based upon the severity of the violation. May include but are not limited to: school suspensions, criminal offense, vandalism, violence-threats of violence, hazing, harassment, disrespectful/defiant attitude, acts of aggression, willful damage to property, cheating-plagiarizing, inappropriate internet activity.</i>	
1 st Offense	Level 3	1 st Offense	Level 1
2 nd Offense	Level 4	2 nd Offense	Level 2
3 rd Offense	Level 4	3 rd Offense	Level 3

Hosting/Organizing a Party where drugs and/or alcohol are knowingly present		Hosting/Organizing a Party where drugs and/or alcohol are unknowingly present	
1 st Offense	Level 2	1 st Offense	Warning
2 nd Offense	Level 3	2 nd Offense	Level 1
3 rd Offense	Level 4	3 rd Offense	Level 1
Attendance at a Party where drugs and/or alcohol are present – departure		Attendance at a Party where drugs and/or alcohol are present – no departure	
1 st Offense	Warning	1 st Offense	Level 1
2 nd Offense	Warning	2 nd Offense	Level 2
3 rd Offense	Level 1	3 rd Offense	Level 3
Sportsmanship-conduct contrary to the ideals, principles and standards of the HSSD. *Penalties may be increased based upon the severity of the violation. May include but are not limited to: Misconduct, unacceptable behavior, verbal abuse, disrespect		Any violation reaching a level 3 consequence for tobacco, alcohol or illegal drugs, will require a student to attend and successfully complete the INSIGHT education program.	
1 st Offense	Warning		
2 nd Offense	Level 1		
3 rd Offense	Level 1		

CONSEQUENCES - GROUP 3

LEVEL 1	10 hours of approved Community Service
LEVEL 2	20 hours of approved Community Service
LEVEL 3	40 hours of approved Community Service and suspension from further Group 2 activities for a semester (90 school days)
LEVEL 4	Suspension from participation for one (1) calendar year

***All community hours must be approved and signed by a community services supervisor and not a parent.**

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